

Mission

To achieve each gymnast's full potential and enjoyment through exceptional coaching and management, in a child safe, friendly, and professional environment.

Job Description

Position Title:

Level 4-10 ALP Senior Partner Coach

Accountabilities:

The Level 4-10 ALP Senior Partner Coach is accountable to the Program Head Coach, High Performance Manager, Accounts Manager, HR Manager and Club Director who are then accountable to the WGC Committee.

Position Purpose:

- To produce gymnasts capable of performing at high levels of excellence in competition both in the ALP and International streams of gymnastics.
- To provide a first-class gymnastics environment for gymnasts to enjoy learning technically correct gymnastics skills.
- To maintain a high coach: gymnast ratio for personalised attention. We strive for 1:9 class ratios in all of our classes.
- To ensure a high level of participation by Waverley Level 4-10 gymnasts throughout the designated competition season.
- To ensure all Level 4-10 gymnasts and coaches are appropriately prepared for competitions to achieve their best possible results.
- To collaborate in developing and implementing WGC Programs
- To ensure all Level 4-10 parents are informed about what is required during competition season and their child's progress, goals and competition details.

Hours required:

- 40 hours per week (part time also possible).

Ongoing Duties:

- To lead, manage, nurture and coach the gymnasts in your squads at Waverley Gymnastics Centre.
- To coach every gymnast in your care to their full potential and to achieve the maximum success that each gymnast is capable of.
- To attend, prepare for and contribute to weekly programming meetings with partner coach and other relevant support staff.
- To complete comprehensive programming for your squad with your partner coach on a regular basis, including monitoring progress and planning for each of the gymnasts in your squad.
- To attend, prepare for and contribute to weekly coaching team meetings, including keeping team informed of progress and any gymnast and/or family issues. To proactively and positively contribute and assist with movement of gymnasts/families when needed. To contribute to these meetings and show ability to positively give and receive feedback and particularly to contribute what you could do even better/what you have learned.
- In conjunction with your partner coach to prepare for and run at least one meeting annually with all your squad parents.
- In conjunction with your partner coach to hold individual parent meetings at least once annually and provide written report to parents (that has been approved by HP Manager).
- To contribute to, support and abide by decisions in conjunction with the Program Head Coach and Program Manager on program structure and squad/athlete groupings.

- Attend camps, competitions as required. Be organised and prepared when going to camps or competitions. Print out work orders and schedules to put in your folders so you are clear before each event.
- To continue your own learning through workshops, observation of other experienced coaches and observing attending/camps.
- To attend all WGC Staff meetings.
- To keep Head Coach and Program managers updated of all issues, progress and development of your squad. Should BCC in both into all email correspondence.
- Ongoing parent communication and meetings.
- To ensure your squad's allocated pack up area is completed at the end of each apparatus/session
- Create and promote educational opportunities for both yourself and coaches in your coaching team.
- Assisting in set up and pack up for Waverley hosted events throughout the year.

Qualifications Required:

- Level 2 FIG Gymnastics coaching accreditation with Gymnastics Australia is preferable (Advanced Silver)
- Minimum 3 years coaching experience with comparable levels of competitive gymnastics squads
- Level 2 First Aid (or willing to obtain) including CPR
- Working With Childrens Check
- State Team Coaching experience desirable
- Management/administrative experience and/or qualifications desirable

Desired Qualities:

- Demonstrates a positive and friendly coaching manner and maintains exemplary customer service when dealing with club members
- Successful experience in coaching Level 4-10 ALP gymnastics.
- Displays strong organisational and time management skills (ability to follow strict timelines).
- Shows good leadership
- Works well as part of a team
- Knowledge of relevant gymnastics level requirements
- Continual motivation to improve technical knowledge
- Displays good attention to detail
- Goes "above & beyond" the job when needed

Waverley's Fundamental Values – *All Waverley employees are required to adhere to the following principles and values at the highest standard.*

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Motto

To exceed expectations of gymnasts, judges, parents and spectators.

Fundamental Principles – these values unify us with a common purpose and intent.

1. **Unconditional respect** – We work in an environment where respect is of utmost importance between coaches, children, parents and volunteers.
2. **Reliability & Professionalism** – Be responsible and reliable in all work tasks and see that club policies and procedures are adhered to in a conscientious way, ensuring all work responsibilities are completed in a professional manner.
3. **Teamwork** – We believe it is vital to work together as a team through cooperation and helping one another wherever possible.
4. **Open and Honest Communication** – Being approachable and easy to talk to is vital for the continued success of the club. If you have a concern, speak immediately and directly to the person involved.

5. **Perpetual Growth & Initiative** – We strive to work in an environment where our employees and the children are growing and learning.

Customer Service Values for our Staff

1. **Integrity** – See that your *private* behaviour aligns with your *public* behaviour. Avoid and actively stop others from teasing, bullying, venting, name calling, etc.
2. **Responsibility** – When you receive a question, concern or complaint, you are responsible for seeing it to its resolution.
3. **Win them over** – Put exceptional effort into winning over a dissatisfied parent and/or gymnast so that they become our strongest advocate.

Coaching Values

1. Keep the Children Safe
2. Clearly Communicate Expectations
3. Praise Good Behaviour
4. Let your Enthusiasm rub off
5. Set Challenges and Encourage Successes
6. Keep it Fresh and Fun

To ensure the conditions of your appointment are understood and clear, please refer to your current “Staff Manual” which articulates all conditions, entitlements and expectations of your employment with WGC.

Child Safe Statement:

WGC is committed to promoting and protecting the interests and safety of children. WGC has a zero tolerance for child abuse.

It is the responsibility of all staff to personally uphold WGC’s child protection policies and actively promote a strong culture of child safety to achieve best practice including compliance with all GV, GA, State and National requirements.

In accordance with the appropriate Australian Child Protection laws all candidates will be required to have a valid working with children’s check. Selection of the successful candidate will include the results of child protection screening and relevant reference checks.