



All Hallows' School

Duty Statement

Sports Specific Coaches

Role Description

The role of the Coach is to deliver coaching sessions that provide a safe environment for players and to develop skills, tactical awareness, teamwork and enjoyment of the sport.

A Sports Coach is expected to have the following attributes:

A. Demonstrate support for the spiritual life of the School

- Witness to the Catholic values of the School.
- Demonstrate faith as an integral part of the mission of the School.

B. Support School policies and procedures

- Actively support and implement all School policies and procedures.

A Sports Specific Coach will ordinarily be responsible for duties such as:

General Requirements

- Maintain a degree of flexibility in working hours;
- Travel as a supervisor with students to and from training and games as required for the position.
- Attend the coaching induction session and workshops provided by the School.
- Maintain the high standard of behaviour and coaching required by the School and uphold the School values.
- Support and implement school procedures relating to discipline, punctuality and dress standards for students. This includes maintaining records of training sessions and student attendance.
- Work can be physical, so a level of strength/fitness is recommended.

As an All Hallows' School Sport Coach you will:

- Adhere to the conduct detailed in the All Hallows' School's Volunteers and Coaches Code of Conduct.
- Promote the interests of All Hallows' School.
- Comply with and maintain safe systems of work and conduct of activities in a manner that minimises risks to health and safety in line with mandatory School policies and procedures related to work health and safety.
- Wear the All Hallows' School's Coaches shirt and name badge at all training sessions and matches, and if training outdoors also wear enclosed shoes and a hat.

Duties and Responsibilities

Coaches are expected to:

- Create and implement a high-quality coaching session to maximise participation and performance of all players.
- Attend all competitions, training sessions and travel on buses to supervise teams.
- Carry a phone, be punctual and maintain accurate rolls and records of match play.
- Be informed of the location of first aid equipment and to understand and follow the procedures for an emergency or off-site situation.
- Maintain and set up all equipment correctly, pack away and store equipment at each session
- Encourage students to take pride in their uniform and behaviour such that it reflects the values of personal dignity and respect for the School.
- Ensure that any student communication is through the Sport Co-ordinator.

Additional Expectations of Coaches

Coaches will model appropriate behaviour by:

- Placing only reasonable demands on players.
- Accepting the decisions of umpires and officials.
- Ensuring clear and appropriate team protocols and standards are maintained.
- Encouraging respect for opponents and officials.
- Acknowledging, affirming and encouraging students.
- Demonstrating genuine and enthusiastic commitment to the activity.

Knowledge, Skills and Ability

The requirements listed below are representative of the knowledge, skill, and/or ability required:

- Formal Coaching Qualifications and/or relevant prior sport coaching experience.
- High level of communication, organisation skills and personal presentation.
- Utilising his/her sport expertise and knowledge to enhance the performance level of participants.
- Ability to work autonomously as well as under the direction and broad guidance of the Sport Co-ordinator.
- The ability to establish and maintain positive and collaborative working relationships with staff, colleagues and the wider school community.

REPORTING RELATIONSHIP

Sports Specific Coaches is responsible to the Principal in all matters pertaining to the position and reports regularly to the relevant Sport Co-ordinator. The Sport Co-ordinator reports to the Head of Sport who in turn reports to the Business Manager.

Issue Date: December 9, 2018	Review Date:
Authorised by: Principal	Uploaded to Moodle: