

National Participation Manager



Your Purpose

To work collaboratively with the SLSA Team to develop and implement strategies to increase awareness of and engagement in participation and pathways initiatives.

Team

Membership & Community

Reports To

General Manager Membership & Community

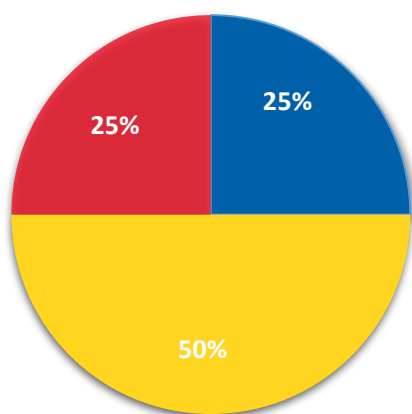
Direct Reports

Nil

Key Liaisons

SLSA Staff and key volunteers, SLS Advisory Committees and working groups, SLS State and territory representatives, Sport Australia, external consultants, contractors and research organisations.

Key Responsibilities



- Participation and Pathways Strategy
- Project Management
- Member Welfare (Safeguarding)

Your Key Focus Areas

Area	Outcome
Participation and Pathways Strategy	The Membership and Community portfolio operates collaboratively to develop strategies and opportunities to current and new members
Project Management	Participation and Pathways strategies are executed successfully through effective project management oversight for the benefit of the organisation.
Member Welfare (Safeguarding)	Safeguarding Children and Young People program and resources are industry Best Practice to support the ongoing safety of members.

Your Profile

- Tertiary qualifications and/or equivalent relevant experience in the areas of business management, project management, sport administration and participation product development
- Experience in senior management position including managing multiple nationally significant projects
- Demonstrated experience and expert understanding of project management principles from initiation through to implementation, including having successfully initiated change management strategies and brought about positive cultural change
- Experience in developing resources to support LGBTIQ, CALD, Indigenous and disability groups
- Experience in participation/member engagement and product development including digital engagement
- Experience in developing and managing budgets, project expenditure and delivering organisational outcomes
- Experience in a National Sporting Organisation is highly desirable
- Experience collaborating and achieving successful outcomes in a complex stakeholder environment such as a federated structure/volunteer environment
- Experience in negotiating, sourcing and acquitting funding from external organisations including government, sport and education
- Understanding of the Royal Commission to Institutional Responses to Child Sexual Abuse recommendations and Sport Australia Child Safe Sport Toolkit
- High level of competence in using Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Knowledge and understanding of SLS philosophies, principles, sports activities, programs, procedures and services and issues that affect surf lifesaving on a national level
- Ability to develop strategic plans and manage their operational implementation
- Ability to cultivate productive working relationships, facilitate and develop partnerships, value diversity and develop people
- Ability to influence through leadership, written and oral communication and interpersonal skills
- Ability to show initiative, prioritise competing work demands and meet deadlines

National Participation Manager



Our Values

Our Vision

Zero Preventable deaths in Australian waters

BRAVE - We take calculated risks while striving for excellence

Our Mission

We save lives, create great Australians and build better communities

CONNECTED - We seek opportunities to highlight the strengths of others

BUOYANT - We are conscious of the energy we share

COMPASSIONATE - We walk a mile in their shoes

Delivering Results

Key responsibility 1 – Participation and Pathways Strategy

Key Success Indicator

Achieved by

The Membership and Community portfolios operate collaboratively to achieve an increase the engagement and awareness of the organisation's offering.

- Providing input into the development of the SLSA Participation and implementing strategies and recommendations for current member engagement and retention strategies in collaboration with portfolio managers
- Developing support resources to assist clubs in becoming more inclusive and to grow and offer opportunities for LGBTIQ, CALD, Indigenous and disability groups.
- Identifying and developing strategies that will enable SLS organisations to be able to provide quality products and programs to increase participation
- Working with M&C portfolio managers and the Business Development and Communications team to pursue funding and business development opportunities
- Consulting and collaboration with states and territory SLS entities, SLS volunteer advisors, all levels of government, industry and interest groups to promote and develop SLS participation strategies

Key responsibility 2 – Project Management

Key Success Indicator

Achieved by

Participation and Pathways strategies are executed successfully through effective project management oversight.

- Oversee and coordinate the implementation of the recommendations Sport and Active Recreational Review (SARR)
- Developing clear implementation plans, including financial budgets, people resourcing and communication strategies and monitoring the implementation of these
- In collaboration with the M&C portfolio managers, develop sustainable programs and activities which increase participation in surf sports and Lifesaving.
- Work collaboratively across SLSA portfolio areas in the implementation of SLSA's new modified surf sport and broader participation products.
- Facilitate and coordinate SLSA representation on working groups where appropriate.
- Lead and complete associated reporting requirements (SLS stakeholders and external such as federal government reporting)
- Facilitate the collection, analysis and interpretation of participation data from relevant organisations to inform evidenced-based decision making,
- Establish communication schedules to ensure stakeholders have appropriate opportunities to be consulted and provide feedback on all relevant participation projects

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Key responsibility 3 – Member Welfare (Safeguarding)

Key Success Indicator	Achieved by
Safeguarding Children and Young People program and resources are industry Best Practice to support the ongoing safety of members.	<ul style="list-style-type: none"> Reviewing recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse and independent reviews; and develop and review strategies to enhance member welfare Preparing, organising and facilitating working group meetings and relevant meetings/workshops to deliver on recommendations Developing and monitoring SLS Safeguarding Children and Young People program and providing progress reports to relevant parties Review and audit the SLS Safeguarding Children and Young People Program to ensure continual refinement and legislative compliance Supplying support and training to SLS States in the implementation of SLS Safeguarding Children and Young People Program Monitoring the content and usability of the online awareness course and online reporting register

Team, Career and Innovation

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| <ul style="list-style-type: none"> Promote positive working relationships with internal and external stakeholders Enthusiastically participate in team meetings, activities and development conversations To show initiative, creativity and innovation | <ul style="list-style-type: none"> Positively represent the brand in all interactions Contribute ideas for continuous improvements Celebrate the wins of the team and colleagues To strive for the SLSA mission and uphold and live the values of the organisation |
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